

**JIIT COLLEGE OF MANAGEMENT & ENGINEERING**

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**'CCC' TEST PAPERS**

- 1 Base Station and MSC are related to \_\_\_\_\_  
(A) Cellular radio  
(B) ISO-OSI model  
(C) ARPANET structure  
(D) None of the above
- 2 World Wide Web is \_\_\_\_\_.  
(A) a computer game  
(B) a software program  
(C) the part of the Internet that enables information-sharing via interconnected  
(D) pages another name for the Internet
- 3 "Using a(n) -----, messages can be created, sent, received, forwarded, stored, printed, and deleted."  
(A) telnet program  
(B) e-mail program  
(C) FTP program  
(D) both B and C
- 4 World Wide Web server shares its files with workstations all over the  
(A) Intranet only  
(B) Internet  
(C) Both of the above  
(D) None of the above
- 5 Two types of sound files that can be added to a PowerPoint presentation are \_\_\_\_\_.  
(A) .jpg files and .gif files  
(B) .wav files and .gif files  
(C) .wav files and .jpg files  
(D) .wav files and .mid files
- 6 .wav and .mid are types of \_\_\_\_\_ that can be added to a PowerPoint presentation.  
(A) sound files  
(B) picture files  
(C) image files  
(D) None of these
- 7 Which of the following provides a means of printing out notes with a miniature slide ?  
(A) Slides with animation  
(B) Audience Handouts  
(C) Notes Page  
(D) Outline view
- 8 Which of the following should you do to bring a bullet back to a previous level?  
(A) Press the tab key  
(B) Press the shift key  
(C) Press the enter key  
(D) Press the shift + tab keys

9 "It is always easier to add,delete, copy and move slides in \_\_\_\_\_ view."

- (A)Outliers (B)Outline (C)Normal (D)Slide Sorter

10 \_\_\_\_\_ fonts have finishing strokes.

- (A)Times New Roman  
(B)sans serif  
(C)Courier  
(D)Tohama

11 The collection of Powerpoint slides is known as \_\_\_\_\_.

- (A)Presentation  
(B)Document  
(C)Workbook  
(D)File

12 Netscape Navigator is an

- (A)Internet Browser  
(B)email program  
(C)Both of the above  
(D)None of the above

13 \_\_\_\_\_ is the IP address in the B class.

- (A)125.123.123.2  
(B)191.023.21.54  
(C)192.128.32.56  
(D)10.14.12.34

14 The programs in the Netscape Communicator suite provide -----  
--.

- (A)e-mail.  
(B)access to discussion groups.  
(C)Web page creation tools.  
(D)All of the above

15 \_\_\_\_\_ transparency is a primary advantage of both bridging and switching

- (A)Upper layer protocol  
(B)Lower layer protocol  
(C)Encryption  
(D)None of the Above

16 The modem does not

- (A)produce sounds similar to those you hear on the touch tone telephone  
(B)collect signals from low speed terminals and transmit them over a single  
(C)linemodulate electrical digital signals into an analog signals  
(D)demodulate an analog signals into digital signals

17 Bluetooth is a type of radio wave information transmission system that is good for about \_\_\_\_\_

- (A)30 feet (B)30 yards (C)30 Km (D)300 Km

18 "A \_\_\_\_ is a network that connects computers and devices in a limited

(A)geographical area, such as a home, school computer laboratory, or office building."

- (A) Local area network (LAN)
- (B) Wide area network (WAN)
- (C) Metropolitan area network (MAN)
- (D) All of the above

19 Gopher is a \_\_\_\_\_.

- (A) Internet Duct Tape
- (B) Protocol
- (C) Search Tool
- (D) Both (a) and (c)

20 World Wide Web pages can be described as multimedia pages. This means that the pages may contain \_\_\_\_\_.

- (A) text and pictures only
- (B) "text, pictures, sound"
- (C) "video clips, sound, text, pictures"
- (D) None of the above

21 "With most e-mail client programs, an attached file can be \_\_\_\_\_."

- (A) detached (B) examined (C) saved (D) All of the above

22 "When the \_\_\_\_\_ button is clicked, the browser contacts the Web server to see if the Web page has changed since it was stored in the cache folder."

- (A) Reload (B) Refresh (C) Cache (D) Either A or B

23 Internet standards approval resource allocation is done by \_\_\_\_\_.

- (A) IAB (B) IETF (C) InterNIC (D) None of the above

24 A computer's clock speed is measured in:

- (A) gigabytes. (B) bits. (C) megabits (D) gigahertz

25 "A slide that can be used as an agenda slide, contains list of the titles from selected slides in your presentation, is called \_\_\_\_\_."

- (A) Title Slide
- (B) Summary Slide
- (C) Index Slide
- (D) Slide Master

26 "The situation when mouse is not working and you have to display start menu, which of the following key combination works?"

- (A) CTRL + ALT + DEL
- (B) CTRL + SPACE + DEL
- (C) CTRL + ESC
- (D) ALT + S

27 Which command lists the contents of current directory of a disk

- (A) Copy (B) Tree (C) Cd (D) Dir

28 Which statement is valid?

- (A) 1KB = 1024 bytes
- (B) 1 MB = 2048 bytes
- (C) 1 MB = 1000 kilobytes
- (D) 1 KB = 1000 bytes

29 A directory within a directory is called- Mini Directory Junior

- (A) Directory (B) Part (C) Directory (D) Sub Directory

- 30 CRT stands for  
(A) Cathode Ray tube  
(B) Cathodic ray tube  
(C) cathode ray tub  
(D) Cathodic ray tub
- 31 All the records in a file having the same number of bytes are known as  
(A) Fixed length record  
(B) Variable length record  
(C) Record  
(D) None
- 32 Pixel consists of three colour components namely:  
(A) "Red, green, blue"  
(B) "Red, yellow, blue"  
(C) "Red, white, black"  
(D) None of the above
- 33 Which of the device does not work as both input and output device?  
(A) disk (B) pen (C) CDROM (D) mouse
- 34 A software component can be added  
(A) by any user  
(B) by Administrator  
(C) Either a or b  
(D) none of the above
- 35 Folders automatically created in /Documents and Settings is All users  
(A) Default users  
(B) None is created  
(C) automatically  
(D) Both a and b
- 36 ""title""  
(A) is a valid command  
(B) is used to set title of command prompt window  
(C) is a ms window command  
(D) all of these
- 37 ----- is the name of list that stores the URLs of web pages and links visited in past few days?  
(A) Link List  
(B) Page List  
(C) History List  
(D) All of the above
- 38 Icons on the desktop  
(A) can be hidden  
(B) can not be hidden  
(C) can be resized  
(D) can be deleted

- 39 \_\_\_\_\_ is a program that enables information from a web server to be stored on your computer by your web browser.
- (A) Cache
  - (B) Virus
  - (C) Cookie
  - (D) None of the above
- 40 "You have been asked to write a press release of not more than 800 words using MS Word , is there an easy way to figure out how many words you have typed?"
- (A) "No, MS Word doesn't have any facility to calculate the number of words you have typed"
  - (B) "Yes, use the text count to calculate how many words you have typed"
  - (C) "Yes, once spelling and grammar has checked for errors, it will report how many words you have"
  - (D) "Yes, use word count to calculate how many words you have type."
- 41 You can create a table with \_\_\_\_\_ the insert table button on the standard
- (A) toolbar
  - (B) The draw table command on the Tools menu
  - (C) The draw table button on the Tables and Formatting toolbar
  - (D) All of the above
- 42 A word document can be \_\_\_\_\_ by using alignment feature.
- (A) Enhanced
  - (B) Merged
  - (C) Conditioned
  - (D) Filtered
- 43 Which of the following are word processing software?
- (A) WordPerfect
  - (B) Easy Word
  - (C) MS Word
  - (D) All of above
- 44 A document in portrait prints:
- (A) The same characters per line with the same document in landscape
  - (B) More characters per line than the same document in landscape
  - (C) Less characters per line than the same document in landscape
  - (D) Smaller fonts in order to fit the same amount of characters per line with landscape
- 45 While working in Ms-Word you have to work with
- (A) Mouse only
  - (B) Keyboard Only
  - (C) Both
  - (D) Mouse and Keyboard
- 46 Excel uses the &. Function when creating a data table
- (A) Average
  - (B) Count
  - (C) Sum
  - (D) Table

47 You can quickly change the appearance of your work by choosing Auto Format from the &. Menu  
(A) Edit  
(B) View  
(C) Format  
(D) Tools

48 "To print just part of a sheet, you would select what you want to print and \_\_\_\_\_"  
(A) click the Print button  
(B) press the PRINT SCREEN key  
(C) select Print selection on Page Setup > Sheet and then print  
(D) select Print selection in the Print dialog and then print

49 Which of the following IF functions is correctly written?  
(A) "IF(C4>=D4,C4,""Too small"")"  
(B) "IF(C4>=D4;C4,Too small)"  
(C) "IF(C4>=D4,C4,""Too small"")"  
(D) "IF(C4>=D4;C4;""Too small"")"

50 A multifunction printer can perform  
(A) printing  
(B) copying  
(C) scanning  
(D) all of these

51 "If required, a hidden slide can also be shown during a slide show."  
(A) TRUE (B) FALSE

52 "If a memory chip can store 100 KB, it can hold approximately 100,000 bytes"  
(A) TRUE (B) FALSE

53 "Unwanted, unsolicited junk email sent to a large number of recipients is not called Spam."  
(A) TRUE (B) FALSE

54 Bounced emails always result in messages being sent back to the sender.  
(A) TRUE (B) FALSE

55 The process of sending the same email message to multiple recipients is not called Broadcast.  
(A) TRUE (B) FALSE

56 You can print a PowerPoint presentation in Landscape mode only.  
(A) TRUE (B) FALSE

57 XY is a type of chart you can insert in your PowerPoint slide.  
(A) TRUE (B) FALSE

58 One can rename a PowerPoint file when the file is open.  
(A) True (B) FALSE

59 CTRL+H is used to get help on topics related to PowerPoint.



(A) True (B) FALSE

60 "From a photo album data source, you can import information to PowerPoint presentation."

(A) True (B) FALSE

61 Objects on a PowerPoint slide that hold text are called Placeholders.

(A) True (B) FALSE

62 The email clients neither use the IMAP nor the POP protocol.

(A) TRUE (B) FALSE

63 PowerPoint is a part of Windows operating system.

(A) TRUE (B) FALSE

64 The firewall is not useful for preventing unauthorized users from accessing internal networks.

(A) TRUE (B) FALSE

65 Only one standard design can be maintained in Slide master.

(A) TRUE (B) FALSE

66 FSK is a technique that can be considered as a frequency modulated binary PCM.

(A) True (B) False

67 Unsolicited commercial e-mail is called spams.

(A) True (B) False

68 Repeater is circuits board or card that is installed in a computer so that it can be connected to a network.

(A) True (B) False

69 191.023.21.54 is the IP address in the B class.

(A) True (B) False

70 TCP/IP model uses flow control and congestion management to avoid collision.

(A) True (B) False

71 Simple Mail Transfer Protocol is a protocol which is used to send and receive emails.

(A) True (B) False

72 CGI is an accepted standard for interfacing web servers and external applications.

(A) True (B) False

73 Cookie is a message given to a web browser by a web server.

(A) True (B) False

74 Every computer connected to an intranet or extranet must have a distinct proxy server.

(A) True (B) False

75 character size in MS-PowerPoint is measured in font size.

(A) True (B) FALSE

- 76 Word supports to add bold formatting to the text.  
(A) TRUE (B) FALSE
- 77 jpg is an extension of an audio file.  
(A) TRUE (B) FALSE
- 78 The logical NOT operation is a dyadic operation (meaning it accepts two operands).  
(A) TRUE (B) FALSE
- 79 "ALU contains CPU, memory boards, device boards, power plugs, etc."  
(A) TRUE (B) FALSE
- 80 Icon is not symbolic link to actual program/file.  
(A) TRUE (B) FALSE
- 81 Folder is also called directory.  
(A) TRUE (B) FALSE
- 82 The program that manages more than one printers connected to a system is called Print Scheduler.  
(A) TRUE (B) FALSE
- 83 NTFS is a type of Window File Storage  
(A) TRUE (B) FALSE
- 84 An OS does not necessarily manage all devices connected to a system.  
(A) TRUE (B) FALSE
- 85 A system can have more than one web browser installed at the same time.  
(A) TRUE (B) FALSE
- 86 "Using Tools menu you can access to various utilities of word such as spell check, macros and mail merge etc"  
(A) TRUE (B) FALSE
- 87 "A list of email addresses that a company has gathered through previous customer contacts, Web sign-ups or other permission-based methods is called In-house list."  
(A) TRUE (B) FALSE
- 88 Most of the spreadsheet and word processing programs have built in subprograms to convert data into graphs or charts.  
(A) TRUE (B) FALSE
- 89 An on-line text-based communication between Internet users is called as chat.  
(A) True (B) False
- 90 Font size can't be changed in microsoft word.  
(A) TRUE (B) FALSE
- 91 "Excel automatically saves your work in a temporary file because AutoRecover is turned on as a default in Excel 97 and higher, and is set to save every 10 minutes"  
(A) TRUE (B) FALSE



92 Once you have created a chart you may change everything about the chart.  
(A) TRUE (B) FALSE

93 Data can be arranged in ascending or descending order by using Sort command from Tools menu.  
(A) TRUE (B) FALSE

94 Microsoft Excel Status bar indicates the current status of certain keys on the keyboard.  
(A) TRUE (B) FALSE

95 "To name a constant, you use the Create names dialog box"  
(A) TRUE (B) FALSE

96 Transpose function displays row data in a column or column data in a row  
(A) TRUE (B) FALSE

97 Shift+Tab key is used to move to one cell down or to the next cell in sequence.  
(A) TRUE (B) FALSE

98 "Up Arrow, Down Arrow, Right arrow, Left Arrow key is used to move to the first cell in the row."  
(A) TRUE (B) FALSE

99 Excel moves decimal point one place to the left on clicking Decrease Decimal button on Formatting toolbar  
(A) TRUE (B) FALSE

100 The Quick Access Toolbar is limited to 20 buttons  
(A) TRUE (B) FALSE

